

Instructions for Obtaining MAC 1 Curriculum
@ CE Quick/ADMH Site

1. Type in the URL for the Department's training website: <http://admh.cequick.com>
(Suggestion: Save it to your favorites list.)
2. Click <**My Courses**> button on left, and then click on the link on that page to **Set up Your Free Account**. Fill in the information. (Remember to write down your password!)
3. Click <**ADMH Courses**> from the blue bars across the middle of the page. Choose **ADMH Medication Assistance Certification 1, (MAC 1) Curriculum**, priced at \$0.00. Click <**Add to Cart**>.
4. Then click <**Checkout**>.
5. Fill in remaining address information (you will receive an emailed receipt from Essential Learning for \$0.00, unless you actually order something else.) Click <**Proceed to Next Step**>
6. Check your order and click <**Submit Order**>.
7. Click <**My Courses**> again, and you should see all 6 courses. Click <**Enter Course**> to begin course #1. Repeat with additional courses.
8. There are further instructions when you enter the course. If you are interrupted while viewing a course and would like to complete the course at another time, you may do so by simply going to the site, clicking on <**My Courses**>, and logging in to see your courses again. Enter the course again. You will be given the option of starting over or beginning where you left off.