



ROBERT BENTLEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
RSA UNION BUILDING
100 NORTH UNION STREET
POST OFFICE BOX 301410
MONTGOMERY, ALABAMA 36130-1410
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ZELIA BAUGH
COMMISSIONER

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT POSITION
EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Mental Health CIO
(Chief Information Officer) **NUMBER:** 11-16

JOB CODE: D8100 **DATE:** 09/28/2011

SALARY RANGE: 86 (\$80,287.20 - \$122,232.00) **PCQ#:** 8813072

JOB LOCATION: Department of Mental Health
RSA Union Building
100 North Union Street
Montgomery, Alabama

QUALIFICATIONS: Bachelor’s degree with considerable experience (60 months or more) in information technology, including progressively responsible (24 months or more) experience leading and supporting IT operations.

KIND OF WORK: The purpose of this position is to provide leadership for planning and implementation of initiatives and procedures to ensure that the IT services used by the department, and the technology which supports them, deliver value, are efficient in use of resources, and are compliant with all relevant legislation and regulations. This position manages the overall development and communication of the organization’s IT strategy; the control and use of information to support decision-making and business processes; the selection, design, justification, implementation and operation of information security controls to maintain confidentiality, integrity, availability, accountability, and relevant compliance; project planning, scheduling, controlling and reporting activities for strategic, high impact, high risk projects; and the tracking and reporting of performance of projects.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Knowledge of business principles and techniques of administration, organization and management to include an in-depth understanding of the key business issues in the behavioral health care industry; knowledge of business process and redesign; knowledge of design management and operations of IT systems; knowledge of applicable laws and regulations related to IT; knowledge of the IT industry and emerging technologies; ability to work autonomously with full accountability for actions and the actions of subordinates; ability to make decisions critical to success; ability to apply the highest level of management and leadership skills to the development of IT solutions; ability to present complex technical ideas to technical and non-technical audiences; skills in strategic planning and implementation; skills in project management and use of project management software; and skills in reviewing and auditing projects to ensure conformance to standards.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their education, training, and experience and should provide adequate work history identifying experiences related to duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screenings and security clearance will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

HOW TO APPLY: Use an official application for Professional Employment (Exempt Classification) which may be obtained from this office, other Department of Mental Health Facility Personnel Offices, or visit our website at www.mh.alabama.gov. **Only work experience detailed on the application will be considered.** Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application. Applications should be returned to Human Resource Management, Department of Mental Health, P.O. Box 301410, Montgomery, Alabama 36130-1410 or RSA Union Building, 100 North Union Street, Montgomery, Alabama 36104. Copies of License/Certifications should be forwarded with your application. An official copy of academic transcripts is required and must be forwarded by the school, college, or university to the personnel office at the above address.

DEADLINE: October 12, 2011