



BOB RILEY
GOVERNOR

STATE OF ALABAMA
**DEPARTMENT OF MENTAL HEALTH
AND MENTAL RETARDATION**
GREIL MEMORIAL PSYCHIATRIC HOSPITAL

2140 UPPER WETUMPKA ROAD
MONTGOMERY, ALABAMA 36107

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JOHN M. HOUSTON
COMMISSIONER

ALLEN L. STEWART, L.P.C.
DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
EQUAL OPPORTUNITY EMPLOYER**

<u>JOB TITLE:</u>	Mental Health R.N. II (Night Shift – 6:45 p.m. to 7:15 a.m.)	<u>NUMBER:</u>	08-06
<u>JOB CODE:</u>	N3500	<u>DATE:</u>	05/08/08
<u>SALARY RANGE:</u>	(76) \$41,872.80 - \$63,468.00	<u>PCQ#:</u>	8832618
<u>JOB LOCATION:</u>	Greil Memorial Psychiatric Hospital 2140 Upper Wetumpka Road Montgomery, Alabama 36107		

QUALIFICATIONS: Graduation from an accredited School of Nursing and three years experience as a Registered Nurse, preferably in a psychiatric setting OR graduation from an accredited four-year college or university with a degree in nursing and two years experience as a Registered Nurse, preferably in a psychiatric setting.

NECESSARY SPECIAL QUALIFICATIONS: Possession of a certificate of registration to practice nursing as issued by the Alabama Board of Nursing.

KIND OF WORK: This is professional nursing work in a State Mental Health Facility. Employees in this class provide nursing care to patients while assisting physicians and other professional staff in routine facility operations. Work includes the supervision of licensed practical nurses, registered nurses and mental health workers. Assigned work is performed under the supervision of a professional or administrative supervisor and is reviewed through observation, conferences and reports.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Ability to read and comprehend materials, to communicate effectively orally and in writing, to think logically, to prioritize and organize tasks, to use medical materials/equipment, to make decisions, and to supervise subordinates. Knowledge of mental illness, seclusion and restraint techniques, anatomy/physiology and other medical conditions, pharmacology, standard precautions, emergency first-aid techniques, facility forms, as well as facility and departmental policies and procedures.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their training, experience and education and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification.

HOW TO APPLY: Use an official application for Professional Employment (Exempt Application), which may be obtained from this office, other Department of Mental Health and Retardation facility Personnel Offices, or at www.mh.state.al.us. Applications should be returned to the Human Resources Department, Greil Memorial Psychiatric Hospital, 2140 Upper Wetumpka Road, Montgomery, Alabama 36107, by **Until Filled** to be considered for this position. Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application.

RESUMES WILL NOT BE ACCEPTED IN LIEU OF AN OFFICIAL APPLICATION.

COPIES OF LICENSES/CERTIFICATIONS SHOULD BE FORWARDED WITH YOUR APPLICATION OR FURNISHED DURING THE INTERVIEW. AN OFFICIAL COPY OF YOUR ACADEMIC TRANSCRIPTS MUST BE FORWARDED BY THE COLLEGE OR UNIVERSITY TO THE HUMAN RESOURCES OFFICE AT THE ABOVE ADDRESS.

APPLICANTS BEING GIVEN SERIOUS CONSIDERATION FOR EMPLOYMENT WILL BE SUBJECT TO A BACKGROUND CHECK. DRUG TESTING WILL BE REQUIRED BEFORE AN OFFER OF EMPLOYMENT IS CONFIRMED.

JCAHO ACCREDITED / EQUAL OPPORTUNITY EMPLOYER