



BOB RILEY  
GOVERNOR

STATE OF ALABAMA  
**DEPARTMENT OF MENTAL HEALTH  
AND MENTAL RETARDATION**

**SEARCY HOSPITAL**

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JOHN M. HOUSTON  
COMMISSIONER

BEATRICE J. MCLEAN  
FACILITY DIRECTOR

**AN EQUAL OPPORTUNITY EMPLOYER**  
**ANNOUNCEMENT OF INTENT TO FILL A VACANT NON-MERIT POSITION**

**JOB TITLE:** Registered Nurse VI – Director of Nursing

**NUMBER:** 08-35

**JOB CODE:** N700

**POSITION#** 8805185

**SALARY RANGE:** (83) \$64,077.60 - \$97,766.40 Annually

**DATE:** 9/23/2008

**JOB LOCATION:** Searcy Hospital, Mt. Vernon, AL

**QUALIFICATIONS:** Graduation from an accredited four-year college or university with a degree in nursing and six years experience as a registered nurse, including four years in a supervisory or administrative capacity; or graduation from an accredited school of nursing with 73 months or more experience as a registered nurse, including 48 to 72 months in a supervisory or administrative capacity; or graduation from an accredited four-year college or university supplemented by a master's degree in nursing with five years experience as a registered nurse, including three years in a supervisory or administrative capacity.

**NECESSARY SPECIAL QUALIFICATIONS:** Possession of a certificate of registration to practice nursing as issued by the Alabama Board of Nursing.

**KIND OF WORK:** This is professional and administrative work directing nursing services at a large state mental health facility. Employee is responsible for planning, developing, coordinating, and supervising the nursing services department for the facility. Work involves the responsibility for developing/revising nursing policies and procedures and the responsibility for the implementation of decisions as they apply to nursing services. Supervision is exercised over a large staff of professional, technical and para-professional employees engaged in the delivery of nursing care and services to clients.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:** Knowledge of standards as applicable to job function such as Nursing, Joint Commission, and CMS. Knowledge of medical, psychiatric, and nursing diagnosis. Knowledge of general nursing techniques, theory, and practices. Knowledge of prescribed medication and medication administration. Knowledge of emergency interventions. Knowledge of treatment and management of psychiatric clients. Knowledge of anatomy/physiology. Knowledge of universal precautions. Knowledge of medical equipment/supplies. Ability to communicate effectively verbally and in writing. Ability to

organize as needed to establish priorities, identify needs and resources, manage time and resources, evaluate outcomes, assess, plan, implement and evaluate client care and departmental functions and plan for departmental changes.

**METHOD OF SELECTION:** Applicants will be rated on the basis of an evaluation of their training, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned. All relevant information is subject to verification. Drug screening is required. Security clearances will be conducted on prospective applicants being considered for employment and whose job requires direct contact with clients.

**HOW TO APPLY:** Use an official Application for Professional Employment (Exempt Classification) which may be obtained from this office. Applications may also be obtained from our website at [www.mh.alabama.gov](http://www.mh.alabama.gov). Applications should be returned to **SEARCY HOSPITAL, OFFICE OF HUMAN RESOURCES, P.O. BOX 1090, MT. VERNON, ALABAMA 36560** by **OPEN UNTIL FILLED** in order to be considered for this position.

*COPIES OF LICENSES/CERTIFICATIONS SHOULD BE FORWARDED WITH YOUR APPLICATION OR FURNISHED DURING INTERVIEW. PLEASE HAVE AN OFFICIAL COPY OF ACADEMIC TRANSCRIPT(S) FORWARDED BY THE COLLEGE OR UNIVERSITY TO THE SEARCY HOSPITAL OFFICE OF HUMAN RESOURCE MANAGEMENT AT THE ABOVE ADDRESS. DRUG SCREENING IS REQUIRED.*