



ROBERT BENTLEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
BRYCE HOSPITAL
1651 RUBY TYLER PARKWAY
TUSCALOOSA, ALABAMA 35404
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JAMES V. PERDUE
COMMISSIONER

SHELIA T. PENN
FACILITY DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Safety Officer I

NUMBER: 16-30

JOB CODE: S6000

DATE: August 19, 2016

JOB LOCATION: Bryce Hospital, Tuscaloosa, Alabama

POSITION NO: 8801910

SALARY RANGE: 68 (\$31,488.00 - \$ 47,757.60)

MINIMUM QUALIFICATIONS: High school diploma or GED equivalency. Experience (24 months or more) as a fire fighter, enforcement officer, building inspector, safety officer, or in a hospital setting enforcing environment of care with respect to fire and safety issues. Some experience (12 months or more) working with NFPA Life Safety Code and knowledge of fire prevention.

KIND OF WORK: Plan, direct, develop/revise departmental policies for the operations of Safety Department as designated or assigned. Implement Environment of Care Plans; Life and Safety Codes; and related TJC, CMS and Departmental standards/requirements as assigned. Prepare PI, Safety PPL Reports etc., and maintain pertinent records/files in order to maintain compliance with PI requirements. Investigate fires and serious safety incidents to ensure patient/employee/visitor's safety. Plan, schedule and coordinate disaster drills. Coordinate with the Tuscaloosa County Emergency Management Office to include Bryce Hospital in county disaster drills and participate in county emergency exercises. Teach and provide annual mandatory Safety Training and other training as identified by the Hospital Director to Bryce employees. Conduct fire drills. Conduct Environment of Care Rounds and provide written reports of notable findings. Teach Safety related in-service classes. Inspect and replace fire extinguishers monthly. Assist the contractor with replacement of equipment in annual maintenance program as assigned. Conduct investigations of fires on the hospital campus as designated by Facility Director. Participate on facility committees as assigned (e.g., Environment of Care, FMEA). Conduct clinical investigations as assigned.

REQUIRED KNOWLEDGE, SKILLS, and ABILITIES: Knowledge of NFPA Life Safety Codes. Knowledge of Environment of Care Standards. Knowledge of Joint Commission Standards. Knowledge of fire safety and prevention. Ability to interpret and enforce regulations. Ability to communicate effectively both verbally and in writing.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their job related training, abilities, experience, and education, and should provide adequate work history identifying experiences

Safety Officer I – Announcement #16-30
August 19, 2016

related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification. **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

HOW TO APPLY: Use an "Application For Professional Employment" (Exempt Classification) which may be obtained from our website at www.mh.alabama.gov. Applications should be returned to the Bryce Hospital, Human Resources Department, 1651 Ruby Tyler Parkway, Tuscaloosa, Alabama 35404 by **UNTIL FILLED** in order to be considered for this position. ***Indicate your Alabama nursing licensure number on your application as directed.*** Current nursing licensure must be presented for inspection at time of interview. An official copy of your academic transcript from the university or college from which you received your nursing degree is required and must be forwarded by the college or university to the Human Resources Department at the above address.

“Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.”

www.mh.alabama.gov