



ROBERT BENTLEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
BRYCE HOSPITAL
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COMMISSIONER
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HOSPITAL DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: MH Social Worker IV (Discharge Coordinator)

NUMBER: 16-15

JOB CODE: W4000 **SALARY RANGE:** 78 (\$47,757.60– \$72,686.40)

POS. #: 8800008

JOB LOCATION: Bryce Hospital, Tuscaloosa, Alabama

DATE: 4-8-2016

MINIMUM QUALIFICATIONS: Master’s degree in Social Work from a program approved by the Council on Social Work Education. Considerable experience (48 months or more) as a social worker in the mental health field, including some (12 months or more) experience in a supervisory or administrative capacity. **Necessary Special Requirements:** Must have or be eligible for licensure as a graduate social worker as issued by the Alabama Board of Social Work. Eligible employees must obtain licensure within one year of appointment date in order to maintain employment

KIND OF WORK: Provide for the psychosocial needs of chronically, seriously mentally ill adults by coordinating placement of patients into the Department of Mental Health Community Residential Care Homes and other community resources in order to meet age specific needs as well as special needs relating to medical and physical problems and provide therapeutic placement opportunities for all patients referred by Treatment Teams. Coordinate screenings with mental health centers. Keep treatment teams informed; arrange for transportation and transmission of necessary information. Maintains contact with group homes and respond to emergency situations relating to patient’s adjustment into the community. Acts as liaison with MI Division and Central Office regarding placements of patients in residential care exchanging information on an on-going basis.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Knowledge of community resources for the mentally ill. Ability to make clinical assessments. Knowledge of clinical and crisis interventions. Ability to communicate effectively both orally and in writing. Ability to keep accurate records and write reports. Ability to communicate effectively with all levels of staff, patients, and families in a professional and courteous manner at all times.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their training, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as above mentioned. All relevant information is subject to verification. **Drug test required. Security clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with patients.**

HOW TO APPLY: USE AN OFFICIAL APPLICATION FOR PROFESSIONAL EMPLOYMENT (EXEMPT CLASSIFICATION) WHICH MAY BE OBTAINED FROM THIS OFFICE OR THE OFFICIAL WEB SITE www.mh.alabama.gov. THE APPLICATION SHOULD BE RETURNED TO PERSONNEL OFFICE, BRYCE HOSPITAL, 1651 RUBY TYLER PARKWAY, TUSCALOOSA, ALABAMA, 35404 BY **April 22, 2016** IN ORDER TO BE CONSIDERED FOR THIS POSITION. DO NOT RETURN THIS APPLICATION TO THE STATE PERSONNEL DEPARTMENT. **PLEASE HAVE AN OFFICIAL COPY OF TRANSCRIPT (S) FORWARDED TO THE PERSONNEL DEPARTMENT AT THE ABOVE ADDRESS. JOINT COMMISSION ACCREDITED/EQUAL OPPORTUNITY EMPLOYER.**

“Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.”