



ROBERT BENTLEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
BRYCE HOSPITAL
1657 RUBY TYLER PARTKWAY
TUSCALOOSA, ALABAMA 35404-2990
PHONE (205) 507-8000
FAX (205) 507-8352
www.mh.alabama.gov



JAMES PERDUE
COMMISSIONER
SHELIA T. PENN, BSN, MPH
HOSPITAL DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Recreation/Activity Specialist I

NUMBER: 15-18

JOB CODE: J1000 **SALARY RANGE:** (66) \$29,954.40 to \$45,501.60

POS. # 8801612

JOB LOCATION: Bryce Hospital

DATE: 10/30/15

MINIMUM QUALIFICATIONS: Bachelor's degree in therapeutic recreation, recreation, or closely related field, OR High School Education or GED equivalent and considerable experience (48 months or more) in recreation, physical education or therapeutic activities.

NECESSARY SPECIAL REQUIREMENT: Must possess or be eligible to receive Certification as a CTRS through the National Council for Therapeutic Recreation Society (NCTRS) or board certified as a music therapist under (CBMT) the Certification Board for Music Therapist.

KIND OF WORK: Plan and conduct a variety of specifically assigned patient activities appropriate for the Recovery Program. Conduct groups with patients that aid in their recovery process. Confer with psychologists, medical doctors, nursing service personnel and others concerning the progress and needs of individual patients, provide individual instructions for patients in some instances. Work with supervisors and Program Coordinators in planning and developing new programs, special events and implementing new programs. Complete individual activity assessments, discharge summaries and group notes according to hospital policy. Demonstrate the ability to write and update individualized treatment plans that provide active treatment to assigned patients in accordance with CMS regulations

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Ability to keep accurate records and write reports. Ability to interact with patients and other professionals in a courteous, professional manner. Ability to communicate effectively both orally and in writing. Knowledge of individual and group behavior and effective ways of working with mentally ill patients. Ability to utilize professional data in planning and evaluating the activities programs and to adapt and implement such programs as required.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their training, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as above mentioned. All relevant information is subject to verification. **Drug test required. Security clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with patients.**

HOW TO APPLY: USE AN OFFICIAL APPLICATION FOR PROFESSIONAL EMPLOYMENT (EXEMPT CLASSIFICATION) WHICH MAY BE OBTAINED FROM THIS OFFICE OR THE OFFICIAL WEB SITE www.mh.alabama.gov. THE APPLICATION SHOULD BE RETURNED TO PERSONNEL OFFICE, BRYCE HOSPITAL, 1651 RUBY TYLER PARKWAY, TUSCALOOSA, ALABAMA, 35404 BY **UNTIL FILLED** IN ORDER TO BE CONSIDERED FOR THIS POSITION. DO NOT RETURN THIS APPLICATION TO THE STATE PERSONNEL DEPARTMENT. **PLEASE HAVE AN OFFICIAL COPY OF TRANSCRIPT (S) FORWARDED TO THE PERSONNEL DEPARTMENT AT THE ABOVE ADDRESS.** JOINT COMMISSION ACCREDITED/EQUAL OPPORTUNITY EMPLOYER.

"Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application."