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GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH

BRYCE HOSPITAL
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JIM REDDOCH, J. D.
COMMISSIONER
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HOSPITAL DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER**

<u>JOB TITLE:</u> Recreation/Activity Specialist II	<u>NUMBER</u> 13-56
<u>JOB CODE:</u> J2000 <u>SALARY RANGE:</u> 68 (\$31,488.00- \$47,757.60)	<u>POS.</u> #8846081
<u>JOB LOCATION:</u> Bryce Hospital	<u>DATE:</u> 12/20/2013

QUALIFICATIONS: Bachelor's degree in therapeutic recreation, recreation, or a closely related field. Experience (24 months or more) in recreation, physical education, or therapeutic activities.

NECESSARY SPECIAL REQUIREMENT: Must possess or be eligible to receive certification as a Certified Therapeutic Recreation Specialist (CTRS) through the National Council for Therapeutic Recreation Certification or board certificated as a Music Therapist by the Certification Board for Music Therapist (CBMT).

KIND OF WORK: Plan and conduct a variety of specially assigned therapeutic activities appropriate for on a unit at Bryce Hospital. Provide leadership for one or more groups of patients in one phase of the total therapeutic or rehabilitative program. Supervise subordinate, sub-professional personnel, interns and volunteer workers who assist in doing group activities. Confer with psychologists, medical doctors, nursing personnel and others concerning the progress and needs of individual patients. Provide individual instructions for patients in some instances. Work with supervisors and Unit Coordinator in planning and developing new programs special events and implementing new programs. Complete individual activity assessments according to hospital policy. Organize coordinate and implement off-campus therapeutic activities. Develop present and/or participate in workshops and in-service training. Act as liaison to volunteer services including volunteer supervision, volunteer parties for the unit and Operation Santa Claus. Provide staffing for unit activities. Monitor Quality Improvement documentation according to hospital policy.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Ability to keep accurate records and write reports. Ability to interact with patients and other professionals in a courteous, professional manner. Ability to communicate effectively both orally and in writing. Knowledge of individual and group behavior and effective ways of working with mentally ill adolescent patients. Ability to utilize professional data in planning and evaluating the activities programs and to adapt and implement such programs as required.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their training, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as above mentioned. All relevant information is subject to verification. **Drug test required. Security clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with patients.**

HOW TO APPLY: USE AN OFFICIAL APPLICATION FOR PROFESSIONAL EMPLOYMENT (EXEMPT CLASSIFICATION) WHICH MAY BE OBTAINED FROM THIS OFFICE or The Official Web Site www.mh.alabama.gov. THE APPLICATION SHOULD BE RETURNED TO PERSONNEL OFFICE, BRYCE HOSPITAL, 200 UNIVERSITY BLVD., TUSCALOOSA, ALABAMA, 35401 BY **Until Filled** IN ORDER TO BE CONSIDERED FOR THIS POSITION. DO NOT RETURN THIS APPLICATION TO THE STATE PERSONNEL DEPARTMENT. **PLEASE HAVE AN OFFICIAL COPY OF TRANSCRIPT (S) FORWARDED TO THE PERSONNEL DEPARTMENT AT THE ABOVE ADDRESS.** *Only Work Experience Listed On The Application Form will be considered. Additional sheets if needed, should be in the same format as the applications. Resumes will not be accepted in lieu of an official application*