



BOB RILEY
GOVERNOR

State of Alabama

**DEPARTMENT OF MENTAL HEALTH
AND MENTAL RETARDATION**

Bryce Hospital
200 University Boulevard
Tuscaloosa, Alabama 35401
Phone (205) 759-0799
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JOHN HOUSTON
COMMISSIONER

CHARLES R. CUTTS
HOSPITAL DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Mental Health LPN I

NUMBER: 0879

JOB CODE: N1000

DATE: December 16, 2008

JOB LOCATION: Bryce Hospital
Tuscaloosa, Alabama

POSITION NO.: 8801926

SALARY RANGE: 62 (\$31,488.00 - \$41,258.40 Annually)
(Plus \$1.00 Per Hour Shift Differential for Evening & Night Work)

QUALIFICATIONS: Graduation from a standard senior high school, supplemented by graduation from a State approved School of Practical Nurse Education.

SPECIAL REQUIREMENT: Possession of certification of registration as a Practical Nurse issued by the Alabama Board of Nursing.

KIND OF WORK: This is responsible technical nursing work at a state mental health hospital. An employee in this class provides effective and efficient nursing services that meet the needs of seriously mentally ill, adult and geriatric patients. Work includes the following duties and responsibilities: Prepare and administer patient medications / treatments as prescribed. Evaluate patients prior / after administering PRN medications. Provide direct care to patients in accordance with patients' plan of care. Accept / transcribe / clarify physicians' orders. Complete nursing forms timely and accurately to assure continuity of care. Monitor patients for change in status, abnormal indicators and other significant findings. Perform AIMS assessments as prescribed. Attend / successfully complete in-service training in order to reflect possession of appropriate nursing knowledge / skills, competencies and maintenance of licensure. Instruct / educate patients and family members concerning patient medications, treatments, and dietary requirements. Maintain clean and orderly medication rooms / carts / treatment rooms, obtain medications from the pharmacy, properly dispose of expired medications, check equipment availability / functioning, maintain appropriate stock levels of supplies, dispose of medical waste according to recognized standards, and adhere to universal precaution guidelines.

REQUIRED KNOWLEDGES, SKILLS, ABILITIES: Ability to prepare / administer patient medication and treatment. Ability to complete nursing forms, document treatment / progress and maintain accurate patient records. Ability to provide therapeutic nursing care to mentally ill adult / geriatric patients in accordance with licensure. Ability to participate effectively in treatment planning process. Ability to observe / assess patients for response to treatment and change in status. Knowledge of and ability to maintain nursing equipment and supplies. Ability to transcribe / clarify physicians' orders and conduct chart check for accuracy. Knowledge of hospital infection control and safety standards. Possess knowledge / skills necessary to demonstrate required nursing care competency and licensure requirements. Ability to instruct patients / families in areas pertaining to patients' treatment, medications, well being, nutritional needs, etc. Knowledge of disorders common to the adult and elderly mentally ill. Knowledge of prescribed medications used in the treatment of an adult and elderly psychiatric population and their common side effects.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their job related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as above mentioned. All relevant information is subject to verification. **Drug screening is required. Security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

HOW TO APPLY: Use an "Application for Professional Employment" (Exempt Classification) which may be obtained from this office. Applications should be returned to Bryce Hospital, Human Resource Department, 200 University Boulevard, Tuscaloosa, Alabama 354021 by **UNTIL FILLED** in order to be considered for this position. Indicate your Alabama nursing licensure number on your application as directed. Current nursing licensure must be presented for inspection at time of interview. **An official copy of your academic transcript from the university or college from which you received your nursing degree is required and must be forwarded by the college or university to the Bryce Hospital, Human Resources Department at the above address.**

“Only work experience detailed on the application form will be considered. Additional sheets if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.”

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