



BOB RILEY
GOVERNOR

STATE OF ALABAMA
**DEPARTMENT OF MENTAL HEALTH
AND MENTAL RETARDATION**
RSA UNION BUILDING
100 N. UNION STREET
POST OFFICE BOX 301410
MONTGOMERY, ALABAMA 36130-1410



JOHN M. HOUSTON
COMMISSIONER

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Registered Nurse III **NUMBER:** 06-39
JOB CODE: N4500 **DATE:** 10-06-06
SALARY RANGE: (78) \$44,582.40 - \$67,852.80 **PCQ#:** 8813369
JOB LOCATION: Department of Mental Health
And Mental Retardation
MR Region V Community Services
Birmingham, AL

QUALIFICATIONS: Graduation from an accredited school of nursing and four (4) years experience as a Registered Nurse, including two (2) years experience in a supervisory capacity;

Or

Graduation from an accredited four (4) year college or university with a Bachelor’s Degree in nursing and three (3) years experience as a Registered Nurse, including two years experience in a supervisory capacity;

Or

Graduation from a four (4) year college or university with a Master’s Degree in Nursing, including one (1) year experience in a supervisory capacity.

NECESSARY SPECIAL REQUIREMENTS: Possession of a certificate of registration to practice nursing as issued by the Alabama Board of Nursing. Possess a valid Alabama Drivers License.

KIND OF WORK: This is a professional position at Region V – Birmingham Alabama, which will be responsible for providing technical assistance, consultation and monitoring of community residential, day and support services to ensure the health and safety of individuals receiving services and to facilitate the program’s compliance with standards, regulations, and best practices in health care. Work includes but is not limited to the following: Provides technical assistance and consultation to residential, day and support service providers in the region in order to facilitate compliance with standards, regulations, and best practices in health care; Monitors contracted day, residential and support programs in order to address quality of life issues; Provides health care training for staff of community agencies and related organizations in the region; Monitors and follows up on incidents such as injuries, illnesses, complaints, abuse/neglect allegations and completion of death reviews; Provides assessment of individual health need in special cases; assists in the development of community resources, placement activities, follow-up, health care services and emergency admissions in order to meet individual needs.

KNOWLEDGE, SKILLS, AND ABILITIES: Knowledge of mental retardation. Ability to document and maintain accurate records. Ability to collect and analyze data. Knowledge of Performance Improvement practices. Ability to effectively manage complex situations, problem solving and conflict resolution. Ability to exercise professional judgment, and make sound decision. Ability to express ideas and communicate to others concisely, both orally and in writing. Knowledge of psychotropic medication. Ability to train/instruct others. Ability to think logically to include the ability to interpret medical findings, establish priorities and schedule tasks fairly. Ability to organize and complete work in a timely manner.

METHOD OF SELECTION: Applications will be rated on the basis of an evaluation of their education, training, and experience, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification.

HOW TO APPLY: Use an official Application for professional employment, which may be obtained from any DMH/MR facility Personnel Department or online at www.mh.state.al.us. Only work experience detailed on the applications form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application. Applications for employment should be returned to HUMAN RESOURCE MANAGEMENT, DEPARTMENT OF MENTAL HEALTH AND MENTAL RETARDATION, P.O. BOX 301410, RSA UNION BUILDING, 100 NORTH UNION STREET, MONTGOMERY, AL 36130 IN ORDER TO BE CONSIDERED FOR THIS POSITION. COPIES OF LICENSE/CERTIFICATIONS SHOULD BE FORWARDED WITH YOUR APPLICATION OR FURNISHED DURING INTERVIEW. AN OFFICIAL COPY OF ACADEMIC TRANSCRIPTS IS REQUIRED AND MUST BE FORWARDED BY THE COLLEGE OR UNIVERSITY TO THE PERSONNEL DEPARTMENT AT THE ABOVE ADDRESS. *Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with residents.* **DEADLINE FOR APPLICATIONS: UNTIL FILLED.**