



BOB RILEY  
GOVERNOR

STATE OF ALABAMA  
**DEPARTMENT OF MENTAL HEALTH  
AND MENTAL RETARDATION**  
RSA UNION BUILDING  
100 N. UNION STREET  
POST OFFICE BOX 301410  
MONTGOMERY, ALABAMA 36130-1410



JOHN HOUSTON  
COMMISSIONER

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT POSITION  
EQUAL OPPORTUNITY**

**JOB TITLE:** MH Specialist III **NUMBER:** 08-15  
**JOB CODE:** A6500 **DATE:** 07-11-08  
**SALARY RANGE:** 78 (\$46,142. - \$70,228.) **PCQ#:** 8813341  
**JOB LOCATION:** Community Service Area III – Mobile, AL

*The office will be maintained in a State DMH/MR Facility in the above listed region. Services will be provided to clients/consumers receiving mental health, mental retardation, developmental disability, and/or substance abuse services in a DMH/MR operated facility and in community programs certified by the DMH/MR.*

**QUALIFICATIONS:** Master’s degree in a clinical human service field such as Psychology, Sociology, Social Work, Counseling, or Rehabilitation Counseling, plus considerable experience (48 months) related to the area of specialization, including administrative or supervisory experience (24 months). *Other job related education and/or experience maybe substituted for all or part of these basic requirements upon approval of the Job Evaluation Committee.*

**NECESSARY SPECIAL REQUIREMENTS:** Must have near native-level signing in American Sign Language (ASL) as measured by a recognized screening process such as SLPI or a nationally recognized certification of interpreting.

Must have a valid driver’s license to operate a vehicle in the State of Alabama.

**KIND OF WORK:** This is professional work in providing specialized mental health services at a Mental Health Facility or to mental health centers requesting support services. Employees in this class are responsible for providing direct clinical services to deaf individuals, advocates with other mental health agencies in support to deaf individuals who need services, arranges or supervises the arrangement of interpreter services to support service provision for deaf individuals, and services as a liaison between the Alabama Department of Mental Health and Mental Retardation (DMH/MR) and community service providers located in the Coordinator’s service region. Employees in this class report to the Director of the Office of Deaf Services.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:** Knowledge of mental illness and mental retardation and the effect upon individuals that are deaf or hard of hearing. Knowledge of American Sign Language. Knowledge of the function of a professional interpreter. Knowledge of psychotropic medications, their use and side effects. Knowledge of deaf culture. Knowledge of community mental health and community substance abuse service providers. Ability to utilize computer, internet resources, and various software packages. Ability to communicate effectively both orally (i.e. spoken English or American Sign Language) and in writing. Ability to acquire understanding or visual-gestural communication approaches used by consumers who are dysfluent. Ability to establish and maintain contact with other agencies, the general public and community providers, etc.

**METHOD OF SELECTION:** Applicants will be rated on the basis of an evaluation of their education, training, and experience, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification.

**HOW TO APPLY:** USE AN OFFICIAL APPLICATION FOR Professional Employment (Exempt Application) which may be obtained from this office, other Department of Mental Health and Mental Retardation Facility Personnel Offices, or at [www.mh.state.al.us](http://www.mh.state.al.us). **Only work experience detailed on the application form will be considered.** Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application. The application should be returned to the Central Office Personnel at P.O. Box 301410 100 North Union Street, Montgomery, AL 36130-1410. **This position is open: UNTIL FILLED.**

*Copies of licenses/certifications should be forwarded/furnished with the application or at the time of interview. An official copy of your academic transcripts must be forwarded by the college or university to the personnel office at the above address.*