



Bob Riley
GOVERNOR

STATE OF ALABAMA
**DEPARTMENT OF MENTAL HEALTH
AND MENTAL RETARDATION**

MARY STARKE HARPER GERIATRIC PSYCHIATRY CENTER
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JOHN HOUSTON
COMMISSIONER

BEVERLY WHITE, BSN, MS
FACILITY DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Registered Nurse II

NUMBER: 0881

JOB CODE: N3500

DATE: Jan. 5, 2009

JOB LOCATION: Mary Starke Harper
Tuscaloosa, Alabama

POSITION NO.: 8802097

SALARY RANGE: 76 (\$50,119.20 - \$65,690.40 Annually
(Plus \$2.00 Per Hour Shift Differential for Evening & Night Work)

QUALIFICATIONS: Graduation from an accredited school of nursing and three (3) years experience as RN or graduation from an accredited four-year college or university with a degree in Nursing and two (2) years experience as a RN.

SPECIAL REQUIREMENTS: Possession of a certificate to practice nursing as issued by the Alabama Board of Nursing.

KIND OF WORK: This is a professional nursing position at a state mental health facility specializing in the care and treatment of elderly mentally ill patients. A registered nurse in this position is responsible for the delivery of patient care through the nursing process of assessment, diagnosing, planning, implementation, and evaluation. Responsible for directing and coordinating all nursing care for assigned patients based on established clinical nursing practice standards. Collaborates with other professional disciplines to ensure effective and efficient patient care delivery and the achievement of desired patient outcomes. Supports the organization vision and mission. Utilizes knowledge of patient's age and cultural diversity into the provision of patient care. Contributes to the provision of quality nursing care through quality enhancement techniques that demonstrate positive outcomes in patient care. A person in this position will supervise RN I's, LPN 's, and mental health workers on a day-to-day basis. Executes performance appraisals on assigned employees. Effectively manages medical/psychiatric/behavioral emergency situations. Obtains/supervises the obtaining of lab specimens. Correctly completes acuity and census information. Consistently utilizes standard precautions and participates in Infection Control Program. Assesses patients on admission. Coordinates facility wide scheduling and staffing for assigned shift. Investigates Incidents and responds to Crisis/Emergencies. Serves as house supervisor. Administers medication in accordance with Department/Facility policies. Grants leave in a timely manner to ensure compliance with policies. Supervises employees responsible for care of patients. Functions as Charge Nurse. Maintain records

of supervisory conferences. Completes Nursing Assessments thoroughly and accurately. Makes rounds on assigned unit. Communicates verbally and in writing with physicians, staff, and clients. Transcribes/writes/completes doctors orders, progress notes, forms. Collects performance improvement data. Assures that nursing staff can perform special procedures and use special equipment by utilizing competency verification. Orients new employees, develops teaching plans. Performs other duties as assigned.

REQUIRED KNOWLEDGES, SKILLS, and ABILITIES: Ability to communicate effectively orally and in writing. Knowledge, skills and ability to recognize medical and psychiatric emergencies. Ability to interact with various types of people; patients, peers, subordinates, supervisors, public, etc., in delicate, frustrating or tense situations. Self-controlled sufficiently to act independently, to take charge, to take moderate risks in situations not covered by existing procedure. Ability to provide patient care utilizing nursing process, standards of care and nursing plan of care. Ability to supervise to include the ability to delegate, instruct, discipline, commend, and interview as needed to evaluate staff performance, ensure completion of tasks as scheduled, assigned work load, address complaints and orient new employees. Ability to make decisions as needed, evaluate effectiveness of treatment/training program and establish priorities. Ability to operate medical equipment. Ability to provide education to patients. Ability to combine information for various sources to produce new ideas or solutions.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their job related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as above mentioned. All relevant information is subject to verification. Drug screening is required. Security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.

HOW TO APPLY: Use an "Application For Professional Employment" (Exempt Classification) which may be obtained from this office. Applications should be returned to the Bryce Hospital, Personnel Department, 200 University Boulevard, Tuscaloosa, Alabama 35401 by UNTIL FILLED in order to be considered for this position. Indicate your Alabama nursing licensure number on your application as directed. Current nursing licensure must be presented for inspection at time of interview. **An official copy of your academic transcript from the university or college from which you received your nursing degree is required and must be forwarded by the college or university to the personnel department at the above address.**

“Only work experience detailed on the application form will be considered. Additional sheets if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.”

www.mh.state.al.us