



**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** Ability to make clinical assessments, interpret responses, both verbal and nonverbal, gather clinical data, and diagnoses illnesses. Ability to communicate effectively, orally and in writing. Knowledge of treatment strategies in order to develop, recommends, and implements treatment plans and effect positive change in patient behavior. Ability to supervise to include the ability to instruct, evaluate, discipline, commend, and evaluate employee performance to ensure completion of tasks as scheduled. Ability to make decisions as needed to establish priorities, organize workloads, make treatment recommendations, and manage facility/staff resources. Knowledge of conflict intervention techniques to include when and under what conditions to apply and limitations in managing.

**METHOD OF SELECTION:** Applicants will be rated on the basis of an evaluation of their training, experience and education and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification.

**HOW TO APPLY:** Use an official application for Professional Employment (Exempt Application), which may be obtained from this office, other Department of Mental Health and Retardation facility Personnel Offices, or at [www.mh.alabama.gov](http://www.mh.alabama.gov). **Only work experience detailed on the application form will be considered.** Additional sheets, if needed, should be in the same format as the application.

**RESUMES WILL NOT BE ACCEPTED IN LIEU OF AN OFFICIAL APPLICATION.**

Applications should be returned to the Human Resources Department, Greil Memorial Psychiatric Hospital, 2140 Upper Wetumpka Road, Montgomery, Alabama 36107, by UNTIL FILLED to be considered for this position.

**COPIES OF LICENSES/CERTIFICATIONS SHOULD BE FORWARDED WITH YOUR APPLICATION OR FURNISHED DURING THE INTERVIEW. AN OFFICIAL COPY OF YOUR ACADEMIC TRANSCRIPTS MUST BE FORWARDED BY THE COLLEGE OR UNIVERSITY TO THE HUMAN RESOURCES OFFICE AT THE ABOVE ADDRESS.**

***APPLICANTS BEING GIVEN SERIOUS CONSIDERATION FOR EMPLOYMENT WILL BE SUBJECT TO A BACKGROUND CHECK. DRUG TESTING WILL BE REQUIRED BEFORE AN OFFER OF EMPLOYMENT IS CONFIRMED.***

**JCAHO ACCREDITED / EQUAL OPPORTUNITY EMPLOYER**