



BOB RILEY
GOVERNOR

STATE OF ALABAMA
**DEPARTMENT OF MENTAL HEALTH
AND MENTAL RETARDATION**
GREIL MEMORIAL PSYCHIATRIC HOSPITAL

2140 UPPER WETUMPKA ROAD
MONTGOMERY, ALABAMA 36107

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JOHN M. HOUSTON
COMMISSIONER

ALLEN L. STEWART, L.P.C.
DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Mental Health Pharmacist I **NUMBER:** 06-15
JOB CODE: X1000 **DATE:** 06-22-06
SALARY RANGE: 84 (\$61,430.40 – \$93,710.40) **PCQ#:** 8832962
JOB LOCATION: Greil Memorial Psychiatric Hospital
2140 Upper Wetumpka Road
Montgomery, Alabama 36107

QUALIFICATIONS: Graduation from a recognized school of pharmacy. Considerable professional experience as a Registered Pharmacist, including supervisory or administrative experience.

NECESSARY SPECIAL REQUIREMENT: Possession of license to practice pharmacy as issued by the Alabama Board of Pharmacy.

KIND OF WORK: This is highly responsible professional pharmaceutical work at a state mental health facility. The employee in this class will fill prescriptions and dispense drugs in the pharmacy of Greil Hospital. Work involves preparing and maintaining special records on the types and quantities of drugs purchased, dispensed and stocked. Work may include the supervision of non-professional employees. Work is performed under the general direction of the Director of Pharmacy and is reviewed for conformance to departmental policies and standard pharmaceutical procedures through conferences and review of results.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Applicants must have an ability to read and comprehend documents, knowledge of prescribed medicines, as well as the ability to communicate orally and in writing.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their training, experience and education and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification.

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HOW TO APPLY: Use an official application for Professional Employment (Exempt Application), which may be obtained from this office, other Department of Mental Health and Retardation facility Personnel Offices, or at www.mh.state.al.us. **Only work experience detailed on the application form will be considered.** Additional sheets, if needed, should be in the same format as the application.

Resumes will not be accepted in lieu of an official application.

Applications should be returned to the Human Resources Department, Greil Memorial Psychiatric Hospital, 2140 Upper Wetumpka Road, Montgomery, Alabama 36107, by
 Until Filled to be considered for this position.

COPIES OF LICENSES/CERTIFICATIONS SHOULD BE FORWARDED WITH YOUR APPLICATION OR FURNISHED DURING THE INTERVIEW. AN OFFICIAL COPY OF YOUR ACADEMIC TRANSCRIPTS MUST BE FORWARDED BY THE COLLEGE OR UNIVERSITY TO THE HUMAN RESOURCES OFFICE AT THE ABOVE ADDRESS.

APPLICANTS BEING GIVEN SERIOUS CONSIDERATION FOR EMPLOYMENT WILL BE SUBJECT TO A BACKGROUND CHECK. DRUG TESTING WILL BE REQUIRED BEFORE AN OFFER OF EMPLOYMENT IS CONFIRMED.

JCAHO ACCREDITED / EQUAL OPPORTUNITY EMPLOYER