



BOB RILEY
GOVERNOR

STATE OF ALABAMA
**DEPARTMENT OF MENTAL HEALTH
AND MENTAL RETARDATION**
GREIL MEMORIAL PSYCHIATRIC HOSPITAL

2140 UPPER WETUMPKA ROAD
MONTGOMERY, ALABAMA 36107

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JOHN M. HOUSTON
COMMISSIONER

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DIRECTOR

**RE-ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
EQUAL OPPORTUNITY EMPLOYER**

<u>JOB TITLE:</u>	MH Specialist III	<u>NUMBER:</u>	06-08
<u>JOB CODE:</u>	A6500	<u>DATE:</u>	05-26-06
<u>SALARY RANGE:</u>	78 (\$42,458.40 - \$64,622.40)	<u>PCQ#:</u>	8833000
<u>JOB LOCATION:</u>	Greil Memorial Psychiatric Hospital 2140 Upper Wetumpka Road Montgomery, Alabama 36107		

QUALIFICATIONS: Any combination of experience/training equivalent to graduation from a four-year college or university, supplemented by graduate work to the level of master's degree in counseling, social work, psychology or a similar related field. Considerable experience (48 months) related to the area of deaf services, including administrative or supervisory experience. Other job related education and/or experience may be substituted for all or part of these basic requirements upon approval of the Job Evaluation Committee.

NECESSARY SPECIAL REQUIREMENTS: Proficiency in American Sign Language at "native" or near "native fluency" level of signing skills as measured by "Advanced Plus" on the Sign Language Proficiency Interview or National Interpreter Certification.

KIND OF WORK: This is advanced professional and administrative work directing a specialized mental health unit for the deaf and hard of hearing at Greil Hospital. An employee in this class is responsible for planning, supervising and coordinating the specialized mental health unit. Employee may serve as a consultant to mental health providers. Supervision is exercised over professional and clerical staff engaged in carrying out the specialized program. General supervision is received from an administrative supervisor. Program supervision is received from the Office of Deaf Services' Director. Plans, organizes, develops and implements programmatic objectives. Acts as consultant to mental health facilities or centers by providing technical assistance to those involved with service delivery. Responsible for organizing and assigning work activities and supervising assigned staff. Assess and coordinate services with state facilities and community providers to ensure that needs are being met. Responsible for writing standards, policies and procedures affecting the specialized unit.

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REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Knowledge of mental health system service delivery; cultural competence regarding the deaf and hard of hearing; “Advanced Plus” level of signing skills in American Sign Language. Ability to supervise and evaluate the work of others. Ability to plan, organize and prioritize work activities. Ability to communicate effectively; ability to establish and maintain contact with other service providers.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their training, experience and education and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification.

HOW TO APPLY: Use an official application for Professional Employment (Exempt Application), which may be obtained from this office, other Department of Mental Health and Retardation facility Personnel Offices, or at www.mh.state.al.us. Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application.

Resumes will not be accepted in lieu of an official application.

Applications should be returned to the Human Resources Department, Greil Memorial Psychiatric Hospital, 2140 Upper Wetumpka Road, Montgomery, Alabama 36107, by **Until Filled _____** to be considered for this position.

COPIES OF LICENSES/CERTIFICATIONS SHOULD BE FORWARDED WITH YOUR APPLICATION OR FURNISHED DURING THE INTERVIEW. AN OFFICIAL COPY OF YOUR ACADEMIC TRANSCRIPTS MUST BE FORWARDED BY THE COLLEGE OR UNIVERSITY TO THE HUMAN RESOURCES OFFICE AT THE ABOVE ADDRESS.

APPLICANTS BEING GIVEN SERIOUS CONSIDERATION FOR EMPLOYMENT WILL BE SUBJECT TO A BACKGROUND CHECK. DRUG TESTING WILL BE REQUIRED BEFORE AN OFFER OF EMPLOYMENT IS CONFIRMED.

JCAHO ACCREDITED / EQUAL OPPORTUNITY EMPLOYER