



BOB RILEY  
GOVERNOR

STATE OF ALABAMA  
**DEPARTMENT OF MENTAL HEALTH  
AND MENTAL RETARDATION**

**SEARCY HOSPITAL**

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JOHN M. HOUSTON  
COMMISSIONER

BEATRICE J. MCLEAN  
FACILITY DIRECTOR

**AN EQUAL OPPORTUNITY EMPLOYER**  
**ANNOUNCEMENT OF INTENT TO FILL VACANT NON-MERIT**  
**POSITIONS**

**JOB TITLE:** Registered Nurse II - Nurse Educator

**NUMBER:** 07-41

**JOB CODE:** N3500

**POSITION #:** 8805713

**SALARY RANGE:** (76) \$40,456.80 - \$61,322.40 Annually

**DATE:** 8/1/2007

**JOB LOCATION:** Searcy Hospital, Mt. Vernon, AL

**QUALIFICATIONS:** Graduation from an accredited school of nursing and three (3) years experience as a Registered Nurse or graduation from an accredited four-year college or university with a degree in nursing and two (2) years experience as a Registered Nurse.

**NECESSARY SPECIAL QUALIFICATIONS:** Possession of a certificate of registration to practice nursing as issued by the Alabama Board of Nursing.

**KIND OF WORK:** This is specialized work in a state mental health facility in the area of nursing training and development. Preference will be given to applicants with experience (24 months or more) in employee training and development. The employee in this position is responsible for developing, implementing, and evaluating training programs for nurses. Work involves assisting with new employee on the job training, specific training for nursing staff, training related to JCAHO/Medicare compliance and standards, selecting participants for training presentations, selecting materials for training, and aides to assist in training, Works with other professional staff in providing staff training, Participates on committees and in meetings to assure training needs are met, including the implementation of policies and procedures. Work is performed under the general direction of an administrative supervisor who reviews work for compliance with policy and effectiveness of results. Performs other duties as assigned.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:** Ability develop, implement, and evaluate training programs, Ability to effectively communicate orally and in writing, Ability to supervise, to include the ability to delegate, instruct, discipline, commend, and interview as needed to evaluate staff performance, ensure completion of tasks as scheduled, assign work loads, address complaints, and orient new employees, Ability to combine information from various sources to produce new ideas or solutions, Ability to make decisions as needed, evaluate effectiveness of treatment/training programs and establish priorities, Knowledge, skills, and ability to recognize medical and psychiatric emergencies, Ability to operate medical equipment, Ability to provide client care utilizing nursing processes, standards of care, and nursing plans of care, Ability to exercise self-control sufficiently in acting independently, to take charge, to take moderate risks in situations not covered by existing procedures.

**METHOD OF SELECTION:** Applicants will be rated on the basis of an evaluation of their training and experience. Applicants should provide adequate work history identifying experiences related to the duties and minimum qualifications as above mentioned. All relevant information is subject to verification. Drug screening and security clearances will be conducted on prospective applicants being considered for employment and whose job requires direct contact with clients

**HOW TO APPLY:** Use an official Application for Professional Employment (Exempt Classification) which may be obtained from Searcy Hospital. You may also obtain an application online at [www.mh.alabama.gov](http://www.mh.alabama.gov). Applications should be returned to **SEARCY HOSPITAL, OFFICE OF HUMAN RESOURCES, P.O. BOX 1090, MT. VERNON, AL 36560** by **OPEN UNTIL FILLED** in order to be considered for this position.

**COPIES OF LICENSES/CERTIFICATIONS SHOULD BE FORWARDED WITH YOUR APPLICATION OR FURNISHED DURING INTERVIEW. AN OFFICIAL COPY OF ACADEMIC TRANSCRIPTS IS REQUIRED AND MUST BE FORWARDED BY THE COLLEGE OR UNIVERSITY TO THE OFFICE OF HUMAN RESOURCES AT THE ABOVE ADDRESS. DRUG SCREENING REQUIRED.**